

Town of Newington Assessor's Office

Hotel and Motel Income and Expense Survey for Calendar Year 2014

Information provided is CONFIDENTIAL, in accordance with Connecticut Law.

Owner _____ Property Name (if applicable): _____
Property Address _____ Label goes here _____
Acct # / PID _____

If mailing address has changed please update: _____

General Data

Total Number of Units / Rooms: _____

<u>Room Configuration (# rooms in each category) & Current Rates</u>			
	<u># Units</u>	<u>Rent/day/unit</u>	<u>Rent/week/unit</u>
Single	_____	_____	_____
Double	_____	_____	_____
King	_____	_____	_____
Suite	_____	_____	_____
Other	_____	_____	_____

Annual Occupancy (%) _____

Annual Average Daily Rate (ADR) \$ _____

<u>Segmentation of Annual Occupancy</u>					
	<u>Transient</u>	<u>Corporate</u>	<u>Group</u>	<u>Other</u>	<u>Total</u>
Percentage of Annual Occupancy	_____	_____	_____	_____	100 %
ADR for Segment	_____	_____	_____	_____	_____

2014 Annual Revenue:

Rooms \$ _____
Conference Facilities \$ _____
Food and Beverage \$ _____
Telephone \$ _____
Minor Operated Departments \$ _____
Miscellaneous Rentals and Other Income \$ _____
Total Annual Revenue \$ _____

(Hotel and Motel Cont'd.)

2014 Annual Variable Costs and Expenses:

Rooms	\$ _____
Food and Beverage	\$ _____
Telephone	\$ _____
Minor Operated Departments	\$ _____
Leased Equipment	\$ _____
Administrative, Legal, Accounting	\$ _____
Marketing	\$ _____
HVAC	\$ _____
Property Operation and Maintenance	\$ _____
Management Fees	\$ _____
Total Variable Expenses:	\$ _____

2014 Annual Fixed Costs and Expenses:

Real Estate Taxes	\$ _____
Personal Property Taxes	\$ _____
Property Insurance	\$ _____
Reserves for Capital Replacement	\$ _____
Total Fixed Expenses:	\$ _____

2014 TOTAL ANNUAL OPERATING EXPENSES: \$ _____

Total Number of Room Nights Available in 2014 _____
Total Number of Room Nights Sold in 2014 _____

Comments or Additional Information (may be attached):

_____ Preparer Name (Print)	_____ Signature
_____ Title	_____ Date
_____ Contact Email	_____ Contact Telephone